

# Privacy Policy

*Version Date: April 15, 2021*

Leaders Education Foundation, Inc. (“Foundation”, “we”, “us”, and “our”) is committed to protecting your privacy. For purposes of this Privacy Policy, the term “Site” collectively refers to our website, social media sites, or any other platform used by or associated with us; and the terms “you”, “your”, and “yours” refer to any person who accesses or uses the Foundation’s Site.

Our commitment to protecting your privacy applies to all information received by us on our Site or received by us through any other electronic, written, or verbal communications, whether online or offline. We will not sell, share, or trade your Personal Information with any other entity for third party fundraising or marketing purposes. If your membership dues or contributions are processed through a third-party service provider, then your Personal Information will only be used to the extent necessary to process the dues or contribution. Please see our **Donor Privacy Policy** for more information on a Donor’s Privacy.

## Acceptance of Terms

By accessing or using any Site, you agree to the terms and conditions of this Policy and the Foundation’s Donor Privacy Policy, all of which as may be in effect at that time (collectively, Privacy Policy).

## Privacy Practices

We ask for your consent when required by law. When not required, your use of our Site constitutes consent to the collection, use, and sharing of your personal information in a manner permitted by our Donor Privacy Policy, applicable laws, and other notices you may have received based on your relationship with us.

## Information We Collect

We collect information about you when you visit or use features on our Site through your computer, smartphone, tablet, or other mobile device using cookies and similar tracking technologies. Cookies are small data files that a website stores on your device’s hard drive in order to retain information about your visit to the website. Our Site may use session cookies, which will expire when you close your browser, and/or persistent cookies, which will stay on your device until you delete them. These cookies and similar tracking technologies are often used to enhance a website’s functionality and disabling them may impact the website’s operation. Please consult your Internet browser’s settings if you wish to disable cookies or delete persistent cookies.

We and/or our service providers and vendors may also collect and process personal information about you. Any service provider or vendor will be obligated and/or committed to protecting information we share with them or that they collect on our behalf.

The type of information we, which includes our service providers and vendors, collect from and about you will depend on how you interact with us and may include:

- Contact Information such name, mailing address, email address, and telephone and mobile number(s)
- Credit card information
- Unique device identifiers such as Internet Protocol (IP) addresses
- Browser type, version, language, and display/screen settings
- Information about how you use and interact with our Site such as links clicked and pages visited

You authorize us, our service providers, and vendors to use, store, and otherwise process your information to the extent reasonably necessary for your membership in and/or donation to the Foundation. Any such information's use, storage, and processing are subject to the terms of this Privacy Policy and our Donor Privacy Policy.

## **How We Use and Share Information**

We use information to process your membership applications, process your donations, solicit your feedback, personalize communications to you, personalize fundraising appeals to you, and to improve our Site. Any use and sharing of your information will be in accordance with this Privacy Policy and our Donor Privacy Policy.

We will retain personal information for the time necessary to meet our business purposes and to the extent required by laws and regulations. Once such time has elapsed, personal information is securely deleted.

## **Protection of Information**

The Foundation uses commercially reasonable security measures to protect your information from unauthorized access, disclosure, and use. However, no security system is impenetrable, and we cannot guarantee the security of our or our service providers' or vendors' databases. We can also not guarantee the information provided by you will not be intercepted while being transmitted over the Internet, whether on a Site or through email. Please be particularly careful with the information sent via email.

The Foundation's security measures to protect your information include, but are not limited to, device safeguards, secured files, and vendor oversight to ensure your information remains confidential and secure. In the event of a data breach of personally identifying information, timely notification will be provided to you in accordance with applicable laws and regulations. Our third-party providers also have security measures in place to protect your online donation transactions. Those measures include, but are not limited to, using a SSL or TLS secured communication channel, encryption, and digital signatures.

## **Links to Other Sites**

The information and disclosures contained in this Privacy Policy apply only to our Site. We may provide links to third party sites. If you use such links, you should review their privacy and security policies and other terms and conditions as they are not controlled by and may differ from the Foundation's Privacy Policy. The Foundation does not guarantee and is not responsible for the privacy or security of these sites including, without limitation, the accuracy, completeness, or reliability of their information.

## **Children**

We also recognize the importance of protecting privacy where children are involved. Our Site is not directed to individuals under the age of 13, and we request that these individuals do not provide personal information through our Site. We do not knowingly collect personal information from children under 13. If you believe that a child under the age of 13 has provided personal information to us, please contact us and we will endeavor to delete that information for our records.

## **Policy Changes**

After its initial adoption on April 15, 2021, we reserve the right to change this Privacy Policy from time to time without giving prior notice. For the version's date, please see the beginning of this Privacy Policy.

## **How to Contact Us**

If you have questions about this Privacy Policy, please contact us at Leaders Education Foundation, Attn: Privacy, P.O. Box 10144, Jackson, TN 38308-0102 or through our website, [www.leadersgives.org](http://www.leadersgives.org).